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Phase II - work plan

## Joint Water Quality Team Meetings

TO: Ron Ott/SAC  
John Gaston/SFO  
Carol Howe/Montgomery-Watson

FROM: John Dickey/RDD

DATE: September 24, 1996

Three joint meetings of the water quality team are scheduled, and the first is 8 days from now. I have discussed the need for coordination of the first meeting with Carol and Ron, and Ron has shared his current vision of what must be accomplished at each meeting. This memo presents a very general framework for the meetings, and provides information on a conference call I have scheduled for tomorrow afternoon.

## Draft Meeting Agendas

October 2, 1996

*What are*

- *parameters of concern, sources, and justification (make this table)*
- *priority/high potential actions? (do Friday at 2)*
- *ranges or impact functions of criteria —>*

*Ground rules:*

- *One group can't undo the work/concerns of another*
- *No hard-wall criteria or conditions*

Parameters and criteria

Presentation as defined by sub-teams, unified table

Consensus on parameters

Actions

Presentation of advantages and constraints per sub-teams

Categorize actions as high, moderate, and low potential, considering advantages and constraints

ID sub-team to clarify/modify actions

Critical parameter levels documentation of policy questions and conflicts

**October 23, 1996**

## Actions

Presentation of actions' costs and benefits

Ranking of actions

**November 20, 1996**

## Joint water quality program

Presentation

Discussion, preliminary review comments

**Conference Call**

Objective: To finalize agenda and materials/preparation needs for October 2 meeting

Date and time: September 25, 1996 at 1:30 PM

Dial-in: 303/633-1880

Pass code: 3931896